**Josip Juraj Strossmayer University in Osijek**

**Faculty of Civil Engineering and Architecture Osijek**

**Vladimira preloga 3**

**31000 Osijek**

CLASS NUMBER: 406-03/22-02/03

REFERENCE NUMBER: 2158-77-13-22-02

Osijek, September 21, 2022.

**TO ALL INTERESTED BUSINESS ENTITIES**

**PREDMET:** Call for tenders for the subject of procurement **„Procurement of components of advanced materials - ATO (Antimony Tin Oxide) component “**

All interested business entities are asked to submit their offers in accordance with the following information:

**GENERAL INFORMATION**

1. **Information about contracting authority:**

Name: Josip Juraj Strossmayer University of Osijek, Faculty of Civil Engineering and Architecture Osijek

Headquarter: Vladimira Preloga 3, 31000 Osijek

Personal identification number: 04150850819

Telephone: 031 540 070

Fax: 031 540 071

1. **Contact information:**

Office for projects, international cooperation and cooperation with the economy

Telephone: +385 31 560 061

Fax: +385 31 540 071

E-mail address: [ksekulic@gfos.hr](mailto:ksekulic@gfos.hr)

[ivrdoljak15@gfos.hr](mailto:ivrdoljak15@gfos.hr)

1. **List of economic entities with which the contracting authority has a conflict of interest**

In accordance with Article 80, Paragraph 2, Point 2 of the Public Procurement Act (Official Gazette 120/2016), the contracting authority may not enter into public procurement contracts with the following entities:

* FIBRA d.o.o., Dubrovačka 12, 31000 Osijek, Personal identification number: 66321847504
* TRACK d.o.o., Vijenac Jakova Gotovca 19B, 32100 Vinkovci, Personal identification number: 10634764429

1. **Procurement number:** JN 3/22
2. **Estimated purchase value (VAT not included):**

Estimated purchase value is 95.000,00 HRK or 12.608,67 EUR (converted at a fixed exchange rate of 1 EUR=7,53450 HRK)

1. **Realization of procurement:**

Order form

1. **Financing information:**

This purchase is part of the project "Development and application of advanced construction materials for the construction of healthy buildings: protection against non-ionizing radiation", contract number KK.01.1.1.04.0105, which is financed by the European Regional Development Fund within the Operational Program Competitiveness and Cohesion 2014 -2020.

**INFORMATION ABOUT THE PROCUREMENT SUBJECT**

1. **Description of the procurement subject:**

The subject of procurement is ATO (antimony tin oxide) component in the form of powder in accordance with the requested technical specifications. The subject of procurement includes supply and delivery in accordance with the bill of quantities and technical specifications.

CPV – 24957000-7 Chemical additives

1. **Quantity of procurement subject:**

The quantity of procurement subject is defined in the bill of quantities, which is Annex 2 of this Call for Tenders. The contracting authority has defined the exact quantity of the procurement subject.

1. **Bill of quantities:**

Bill of quantities is Annex 2 of this Call.

The bidder must fill out Annex 2 - by entering the price per unit, total price of the item (rounded to two decimal places) and the total offer price.

The total cost of an item is calculated as the product of the item quantity and the item price. The price of the offer without VAT must include all costs and discounts, including delivery costs.

The bidder is obliged to specify the currency of the offer in the offer list. If the price of the offer is expressed in euros, the fixed exchange rate of 1 EUR = 7.53450 HRK will be used during the conversion in the process of reviewing and evaluating the offers.

1. **Technical specifications**

Technical specifications are listed in Annex 3 of the Call, and bidders are obliged to offer goods that meet the specified technical specifications. In the "Offered technical specifications" column, the bidder enters individual characteristics of the procurement item he is offering.

1. **Award criteria:**

Lowest price.

1. **Place of delivery:**

Faculty of Civil Engineering and Architecture Osijek, Vladimira Preloga 3, 31 000 Osijek.

**CAPABILITY CONDITIONS**

1. **Technical and professional capability:**

The bidder must submit the completed Annex 3 - Technical specifications with characteristics of the component he is offering as well as the technical specification of the goods and/or a technical sheet from which it must be evident that the object of procurement meets all the minimum technical characteristics.

**DEADLINES**

1. **Contract execution deadline:**

The subject of procurement must be delivered to the address of the contracting authority within 40 days from the date of issue of the order form.

1. **Payment deadline:**

The contracting authority will pay for the delivered goods on the basis of the issued correct invoice within 30 (thirty) days from the date of receipt of the invoice.

1. **Making an offer:**

In order for the offer to be acceptable, it is necessary to fill in and submit:

* Annex 1 Offer list – completed and signed;
* Annex 2 Bill of quantities – completed and signed;
* Annex 3 Technical specifications – completed and signed;
* the technical specification of the goods and/or a technical sheet from which it must be evident that the object of procurement meets all the minimum technical characteristics (point 13. of this Call).

**18. The period of validity of the offer**

The period of validity of the offer is at least 30 days after the deadline for submission of offers.

If the period of validity of the offer expires during the procurement procedure, the Contracting authority is obliged to request an extension of the period of validity of the offer from the bidder who submitted the most favorable offer within an appropriate period of no less than five days before selection.

**19. Date, time and place of delivery of the offer:**

Offers must be submitted by **September 28, 2022.g.** until **13:00** **UTC +1 (CET - Central European Time)**.

Offers are submitted:

1. directly or by mail to the address of the contracting authority, in a sealed envelope that must be marked with:

- on the front side:

**FACULTY OF CIVIL ENGINEERING AND ARCHITECTURE OSIJEK**

**OFFICE FOR PROJECTS, INTERNATIONAL COOPERATION AND COOPERATION WITH THE ECONOMY**

**VLADIMIRA PRELOGA 3, 31000 OSIJEK**

**Procurement number: JN 3/22**

**Procurement subject: „Procurement of components of advanced materials - ATO (Antimony Tin Oxide) component “**

**„ DO NOT OPEN “**

- on the back side:

**NAME AND ADDRESS OF THE BIDDER**

OR

1. by e-mail to [ksekulic@gfos.hr](mailto:ksekulic@gfos.hr) as a zip file.

**20. Publication of the results of the procurement procedure:**

Record of review, evaluation and selection of offers, or the decision to cancel the procedure will be published on the website of the contracting authority within 30 days of the deadline for the submission of offers.

**Expert committee for simple procurement**