## Instructions for Preparing the Presentation for the Public Defence of the Doctoral Thesis

## General

The purpose of the defence of the doctoral thesis is the following:

* Enabling the Committee for the Defence of the Doctoral Thesis Topic to make sure that the research which is the basis for the proposed doctoral thesis topic was done independently and originally by the applicant;
* Providing the opportunity to the applicant to publicly defend the doctoral thesis;
* Enabling the Committee for the Defence of the Doctoral Thesis to evaluate the knowledge of the applicant regarding the area of research relevant for the topic.

 The Committee for the Recognition of the Doctoral Thesis Topic will not only evaluate the doctoral thesis, but also the ability of the applicant for defending it, and it will evaluate the way they relate the content of the doctoral thesis with the existing knowledge in the area of research relevant for the topic.

 The predicted duration of the presentation is 45 minutes (approximately 45 pages).

## Title page of the presentation

The title page of the presentation should contain the following:

* First and last name, academic degree and title of the postgraduate university study programme student;
* Name of the University and the Faculty;
* Full title of the doctoral thesis;
* Place and date;
* Description of the purpose for making the presentation (e.g., defence of the doctoral thesis).

## Internal composition of the presentation

The composition of the presentation should generally contain the following items:

* Title page;
* Summary (a short description of the doctoral thesis);
* Contents;
* Overview according to chapters;
* List of the most important literature.

 In agreement with the mentor, the student should check the distribution and coverage of specific chapters, and whether it is necessary to introduce or emphasize certain chapters.

 The pages of the presentation should be numbered.

## Appearance of the presentation

The guidelines and recommendations for the appearance of the presentation are the following:

* Do not pack an excessive amount of information on the pages, consider the presentation to be an aid;
* No more than three assertions per page;
* Highlight (e.g., using bold characters) the text on the page which is considered important for the relevant assertion, in order to avoid the application of aids like laser pointers;
* Use charts if possible;
* Avoid tables with a large number of lines and columns (e.g., use tables with three lines and three columns at most);
* Use a white background and the colour of text that enables a high contrast with the background (e.g., black or dark blue);
* The smallest font size should be 20 pt;
* Do not use more than two colours for the text on a single page.